



Certified Illinois Municipal Treasurer Certification (CIMT)

Eligibility

To qualify for the Certified Illinois Municipal Treasurer (CIMT) designation, applicants must meet the following criteria:

1. **Professional Position:** Applicants must be currently employed in a municipal, township, or other local government finance or administrative role with responsibilities related to treasury or financial management functions.
2. **Relevant Experience:** A minimum level of professional experience in municipal treasury or public finance is required, typically including responsibilities such as cash handling, budgeting, investment oversight, financial reporting, or revenue administration.
3. **Member in Good Standing:** The candidate must be a member in good standing (with all dues paid) of the Illinois Municipal Treasurer's Association (IMTA) for at least two years prior to applying for certification, at the time of application, and, at the time of approval.
4. **Educational & Training Requirements:** Candidates must achieve a minimum of 50 education hours and 35 experience hours as defined in the CIMT application. Individuals applying for their initial CIMT Certification must have attended at least one full phase of the IMTA Institute within the last five years of submitting application.
5. **Commitment to Ethical Standards:** Applicants must adhere to the [IMTA Code of Ethics](#) and demonstrate a commitment to professionalism, integrity, and continuous improvement.
6. **Submission of Application:** A complete [application](#), including supporting documentation and fees, must be submitted during the open application period.

Required Documentation

Applicants should be prepared to submit the following materials:

1. **Employment Verification** through a certified letter signed by the clerk.
2. **Transcripts or Certificates of Completion** for applicable courses, workshops, or seminars
3. **Record of IMTA Participation**, such as institute, conferences, or training programs; meeting attendance, board or committee involvement (as defined in the application)
4. **Application Fee Payment**

Recertification

Maintaining the CIMT designation requires ongoing professional development to ensure that treasury professionals remain current with industry practices and evolving regulatory requirements. **The CIMT must be recertified every five years.**

Recertification applicants may request a one-year extension if they did not achieve the required education/experience requirements for consideration by the CIMT Committee. If not approved, the member must re-apply as a new applicant, using training and events only from the five years prior to application.